

Appendix D - Offered Licensing conditions, further proposed conditions & agreed conditions with Environmental Health.
Thornborough Events, Thornborough Farm, Redhill Road, B38 9EH –
Premises licence application (25/0508/PREMLI)

Originally offered conditions in the Application:

1. The Premises Licence Holder shall ensure that all staff employed at the premises whose duties include the sale or supply of alcohol shall undertake and complete a relevant programme of internal training prior to them being authorised to sell or supply alcohol.
2. The premises licence guidance manual will be the basis of alcohol sales training.
3. Records of the training programme shall be maintained and made available to Authorised Officers upon request.
4. The Premises Licence holder shall provide a “refresher” training session to all relevant staff members as and when deemed necessary on a case-by-case evaluation, but as a minimum requirement the refresher training session shall be provided to all staff on at least one occasion every twelve months.
5. The CCTV policy shall incorporate the following basic requirements:
 - Be switched on and fully operational when the licensable activities are being carried out.
 - Record for a minimum rolling period of 31 days
 - Have a means of copying any footage to another medium as evidence if requested by the Police.
6. CCTV cameras will be located in consultation with the Police or crime prevention officer prior to the event but as a minimum, cameras will be located within the bar lorry, and on the music lorry, the marquee and on an appropriate external toilet location all aimed towards the seated and standing areas around the bar and music lorries. The CCTV monitor and hard drive will be located within the bar lorry.
7. Warning notices advising visitors that CCTV cameras will be recording around the event field.
8. All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 25 years and is seeking to purchase alcohol for consumption on/off the premises. Such credible evidence will include a passport, photographic driving licence, or a Proof of Age card carrying a "PASS" logo.
9. A refusal log will be kept at the bar and be maintained to record the refusal of alcohol beverages to underage or intoxicated persons. The details collated will include a description of the individual refused, the date and time, the details of the product refused, the reason for refusal and the name of the staff member.
10. Prominent, clear notices shall be displayed at all exit points to advise customers to respect the needs of local residents and of acceptable behaviour in public spaces and when leaving the premises field and area to do so quietly.

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11. An appropriate number of SIA registered Door supervisors shall be on duty for the length of the event and until the dispersal policy is completed for any event that a risk assessment deems it to be necessary and appropriate.
12. Local taxi firm information is to be available at the premises.
13. There will a half hour drinking up time following each days stated terminal hour for the provision/sale of alcohol to permit the consumption of alcohol on the premises field. This half hour is included within the one hour winding down time prior to the closure of the premises.
14. Live and recorded music will cease by 23:00 hours on a Friday or a Saturday and by 22.00 hours on a Sunday.
15. Where regulated entertainment is provided, the premises licence holder (PLH) or designated premises supervisor (DPS) or a responsible person (RP) nominated in writing will regularly monitor noise recorded or live music emanating from the premises to ensure that noise levels are reasonable and unlikely to become a nuisance and will make necessary adjustments to reduce volumes or bass where necessary.
16. A written record shall be kept on the premises detailing the name of the person carrying out the monitoring, the monitoring locations, the date and time of the monitoring and the result obtained. The records shall be made available without delay to an officer of a responsible authority or the Police.
17. A noise limiter will operate at an agreed set volume at all times music is being played and in addition the PLH or DPS or RP shall immediately comply with a request to adjust noise levels/frequency spectra by an Officer of a responsible authority or the Police.
18. All alcohol to be consumed on the premises will be provided from a bar area. There will be no self-service of any alcohol. Visitors will not be permitted to bring their own alcohol into the events field for consumption on the premises.
19. Appropriately sized signage stating no consumption of alcohol not purchased on site is permitted. These notices will be displayed prominently on the Event field site, at the entrance to the site from the highway (Redhill Road) and at the alcohol point of sale as well as the overspill field (when used).
20. A risk assessment otherwise known as an Event Management Plan (EMP) will be made prior to an event to identify measures required for the safety of staff and patrons. This will include emergency medical care, sufficient toilets to cater for anticipated event attendance, lost child facilities, traffic wardens, security staff, marked visitor parking with parking staff to guide visitors, separate disabled parking area, litter patrol, dedicated refuse storage area & visitor help desk. The risk assessment will be provided at least 3 months before the event to the Bromsgrove

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safety advisory group (Police, EH & Licensing) or if the event is arranged at shorter notice no later than 4 weeks before the event.

21. A dispersal policy will be included with the risk assessment.
22. A zero tolerance to drugs policy will apply particularly to any events that include use of the overspill field for overnight stays.
23. A single named point of contact (PC) plus telephone number will be publicised on the event website, so that local residents can report any noise issues or other complaints directly to the organisers. All calls will be logged by time by the PC. Details of the caller will be requested by the PC to include their location/address and contact number. The log will include a note of the remedial action taken. The log will be kept on the premises and be made available upon request for inspection by an officer of a responsible authority or a Police Officer.

Between 1st May and 30th September each year there will be no more than 28 days of event activities. Events will be limited to just Friday to Sunday except for small privately booked events such as a wedding reception etc which would be limited to 200 persons. The privately booked events would still be included within the 28-day limit per annum. An appropriate risk assessment would be prepared for the provision/sale of alcohol to permit the consumption of alcohol on the premises field. This half hour is included within the one hour winding down time prior to the closure of the premises.

This condition has been withdrawn as it was superseded by EH conditions detailed below.

Additional offered conditions:

24. Only one event be it privately booked or publicly attended will be held on any one day on the event field.
25. All privately booked or publicly attended events will be held only between 1st May and the 30th September inclusive within any one calendar year.
26. No person other than the premises licence holder, the designated premise supervisor or an employee directly authorised by them shall organise, advertise, promote or manage any licensable activity at the premises.

Conditions agreed with Environmental Health:

27. Number of events with between 201 and 2000 attendees be limited to 18 days in total as follows, for the period requested in this application (May to September each year)

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3 weekends (Fri /Sat) of 2 days with max 2000 attendees (not including staff/traders etc)
3 weekends (Fri /Sat) of 2 days with max 1000 attendees (not including staff/traders etc)
2 weekends (Fri /Sat) of 2 days with max 500 attendees (not including staff/traders etc)
2 weekends of (Fri or Sat)of 1 day with max 500 attendees (not including staff/traders etc) -
not to include a Bank Holiday Monday

Events not to be held on consecutive weekends (with one exception), a maximum of two consecutive days of licensable activities and only on, one of the two Bank Holiday weekends in May (to include the Bank Holiday Monday)

28. Number of events with attendees up to and including 200 (referred to in the application as weddings) to be limited to 5 days in total , no more than one day per month during the period requested in this application, to be held during the week (as indicated on the application).
 29. That for each event expecting 201 to 2000 attendees that an Event Management Plan be submitted to and agreed by WRS (acting on behalf of Bromsgrove District Council) at least 3 months beforehand. This to include a level for the noise limiter on site.
 30. That a noise management plan is to be prepared and agreed with WRS and implemented for the site to cover all events .
 31. No category F3 and F4 Fireworks to be used on site.
- That the sections of the application for the provision of late-night refreshment is not granted as this would encourage attendees to remain on site after the entertainment stops with the potential to cause public nuisance
LNR has now been withdrawn.
 - That the section covering live music be amended to 12:00 to 22:00 for Monday to Saturday with Sunday to remain as on this application
This is an amendment to the licensing hours for live music.
 - That the section covering recorded music be amended to 12:00 to 23:00 for Monday to Thursday with Friday/Saturday/Sunday to remain as on application.
This is an amendment to the licensing hours for recorded music.

End